





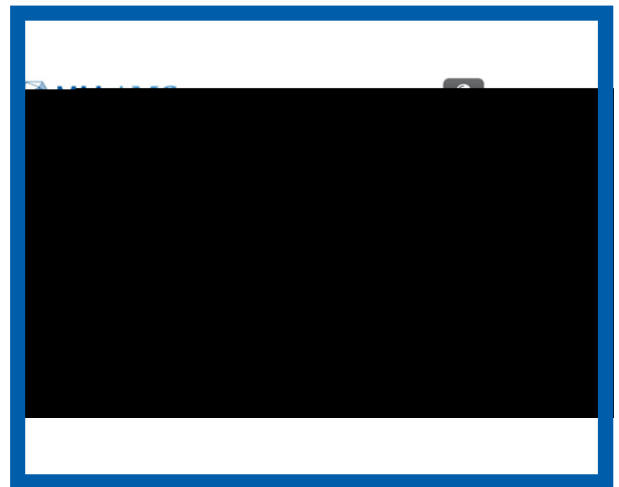
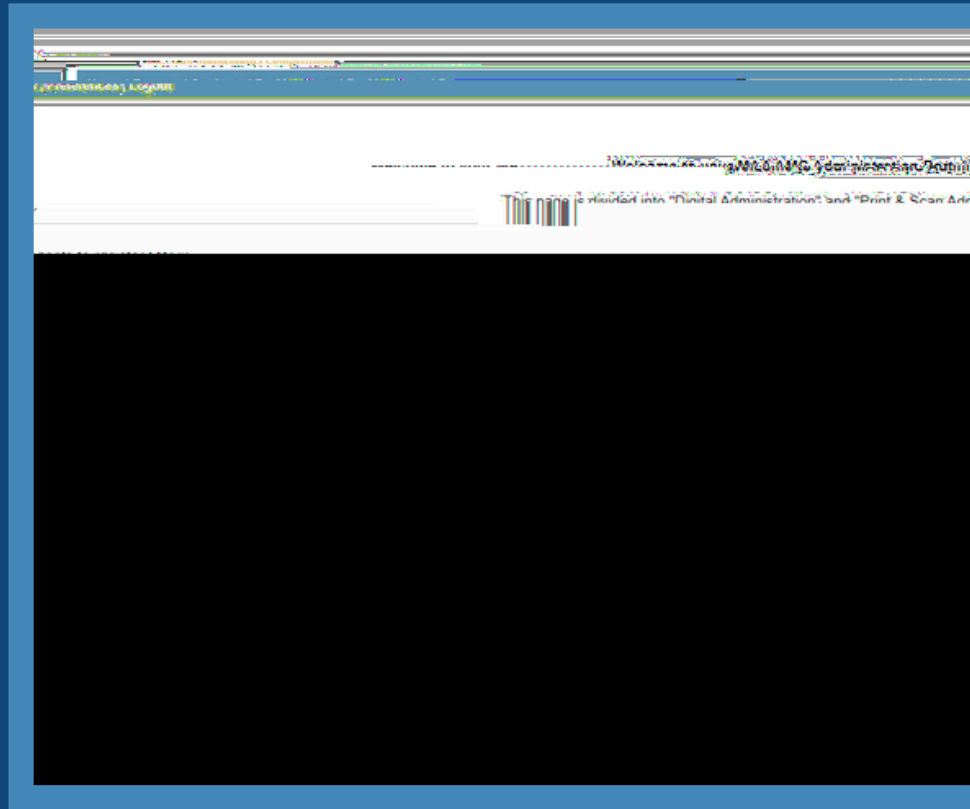
INCLEMENT WEATHER AND SCHOOL CLOSURES



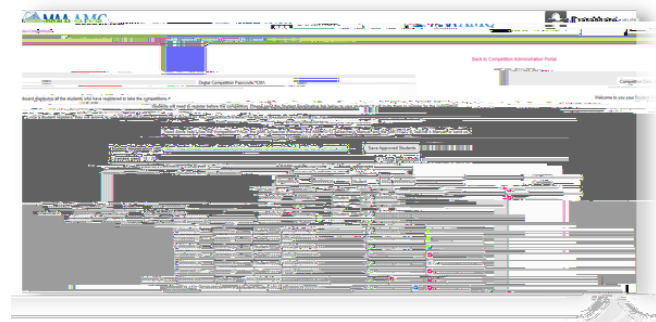
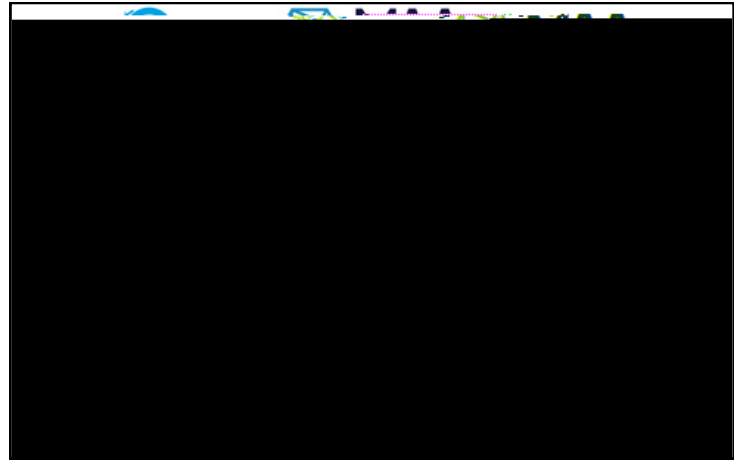
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LOG INTO THE MAA AMC PLATFORM





A QUICK GUIDE TO HOSTING THE AMC AMC

BEFORE COMPETITION

Access the AMC Platform and ensure all details are correct for the competition

DURING COMPETITION

Print Scan and Distribute the AMC or AMC Exam Booklet and ensure all details are correct

Begin only Instructions and assign the correct Portals on the devices

See the timer for minutes and seconds for the competition

Conduct all monitoring during the competition

After minutes displayed ensure to STOP working

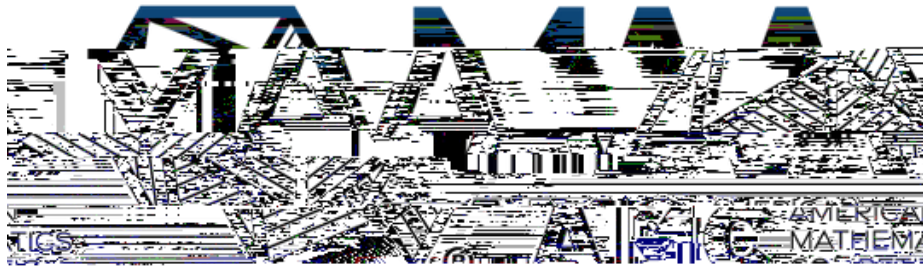
Begin only check for Digital System Registration page once all details are marked complete in the Approved column

AFTER COMPETITION

Print Scan and Collect the answers sheets and competition booklet immediately

Print Scan and Check each answer sheet for completion and clear binding

Print Scan and Scan and upload all details and answer sheets to the CM portal by the deadline on the Upload page



DISQUALIFICATIONS AND CHEATING

The MAA AMC office takes all disqualification cheating accusations and suspicious behavior seriously and requires reporting to AMCIntegrity@maa.org

The CM proctor must not answer any questions about the problems during the competition and should ensure that no participant has the opportunity to communicate by any means with another person while the competition is in progress

Disqualifications by Competition Manager

If it is clear to the competition manager from personal observation that a participant has cheated, the competition manager must disqualify the participant. After the participant is disqualified, the competition manager must notify the AMC of the disqualification for further action.

Submitting a cheating accusation or suspicious behavior

It is critical to support the claim with facts or documentation. If the competition manager receives an accusation or obtains indirect evidence of cheating, the competition manager must immediately report all evidence of the situation to the MAA AMC Office at AMCIntegrity@maa.org.

The MAA AMC Office reserves the right to disqualify scores if it determines the rules and procedures were not followed.

Consequences for disqualified students

Students will be ineligible to compete for the remainder of the cycle and, potentially, all future cycles.



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